**Anti-Corruption and Rule of Law Adviser for the Government Office for European and Euro-Atlantic Integration (GOCEEI)**

**Terms of Reference**

**1. Background**

EU Anti-corruption Initiative (EUACI) Phase II is the largest European Union support programme in the area of anti-corruption in Ukraine, co-funded and implemented by the Ministry of Foreign Affairs in Denmark on behalf of the EU.

A key objective of the EUACI is to improve the implementation of Ukraine’s anti-corruption policy by supporting the key anti-corruption state institutions and bodies.

The Government Office for European and Euro-Atlantic Integration (GOCEEI) is a key unit in the structure of the Secretariat of the Cabinet of Ministers of Ukraine (SCMU) responsible for coordination of the European integration of Ukraine. In particular, GOCEEI coordinates the process of implementation of EU acquis in the national legislation; coordinates the work of executive agencies on the development of draft legal and other acts for implementation of agreements between Ukraine and the EU; plans, monitors and evaluates the measures in the area of the European integration.

Ukraine has to implement measures in the areas of the anti-corruption policy and justice during the process of Ukraine’s integration to the EU. In particular, Ukraine has to implement certain recommendations provided by the European Commission in these areas in order to start accession negotiations.

To assist Ukrainian authorities in this process, it’s important to provide timely and competent advice in these policy areas to the Deputy Prime-Minister responsible for European and Euro-Atlantic Integration and GOCEEI.

**2. Objective**

The main objective is to contract an Anti-Corruption and Rule of Law Adviser, who will be dedicated to assist the Government Office for European and Euro-Atlantic Integration and the Deputy Prime-Minister responsible for European and Euro-Atlantic Integration by providing policy and legal advice in the areas of anti-corruption policy and rule of law in order to support EU integration of Ukraine.

**3. Scope of work and expected deliverables**

**Scope of work**

The Anti-Corruption and Rule of Law Adviser will be working closely with the Deputy Prime-Minister responsible for European and Euro-Atlantic Integration and GOCEEI. The Advisor will also liase with representatives of the anti-corruption and judicial institutions, the EUACI and other relevant stakeholders in this field. The Advisor will need to fulfill the following tasks:

* assisting in the policy analysis in the areas of anti-corruption policy, reforms aimed at strengthening rule of law, in particular, in the context of EU integration;
* providing policy advice on anti-corruption and rule of law, implementation of relevant recommendations;
* providing policy advice and assisting in the alignment of the national legal and institutional framework for the fight against corruption and in justice area with the relevant EU standards;
* developing (assisting in development of) relevant analytical documents, policy briefs, papers, notes, expert opinions and other documents on request of GOCEEI;
* developing (assisting in development of) draft laws, amendments to draft laws in the areas of anti-corruption policy and rule of law reforms;
* other tasks upon GOCEEI request and approval of the EUACI.

The adviser will be expected to work in close coordination with the EUACI representatives and will be required to report on the implementation of tasks.

It’s also expected that an international consultant would be engaged for GOCEEI on these matters, and the national adviser may work in coordination with the international consultant and may reveive an advice from him/her.

**Expected deliverables**

* Analytical documents, policy briefs, papers, notes, expert opinions and other documents on the fight against corruption, rule of law, EU integration.
* Draft laws, amendments to draft laws, comments to the draft laws on the relevant thematic aspects upon the GOCEEI requests.
* Expert opinions, comments on and inputs to the relevant draft policy documents (e.g., action plans or national programs).
* Other thematic documents, including policy briefs and analytical papers.
* A final report of maximum 5 pages, excluding annexes. The report shall provide an assessment of the achievements made in relation to the scope of work and deliverables, and any critical issues/recommendation for possible follow-up.

**4. Timeline**

The intended commencement date is the date of signature of the contract with the consultant and the period of implementation of the contract will be approximately 9 month ( but not longer than the end of June 2024) with a duration of maximum 120 working days.

**5. Professional Requirements**

* Master’s degree in law or other related discipline.
* No less than 5 years of relevant professional experience as a lawyer or policy expert with the focus on justice/rule of law/anti-corruption field.
* Proven previous experience in the policy analysis and policy advice.
* Excellent analytical skills.
* Previous experience in drafting legal acts, amendments to draft laws, drafting legal opinions would be an advantage.
* Awareness about anti-corruption and rule of law reforms in Ukraine, anti-corruption policy priorities, process of Ukraine’s integration to the EU.
* Insight into international anti-corruption and rule of law practices, EU directives and regulations.
* Fluency in written and oral Ukrainian and English.

**6. Monitoring and evaluation**

Definition of indicators

The performance of the contractor will be judged upon reaching the purpose of this contract as well as obtaining its results, as indicated in the sections "Objective" and "Expected Deliverables" herein respectively. Moreover, the performance of the contractors will be judged upon successful implementation of all the specific activities indicated above.

Special requirements

By signing the contract, the contractor agrees to hold in trust and confidence any information or documents ("confidential information"), disclosed to the contractors or discovered by the contractors or prepared by the contractors in the course of or as a result of the implementation of the contract, and agrees that it shall be used only for the purposes of the contract implementation and shall not be disclosed to any third party.

The contractor reports to the EUACI. The contractor shall be briefed prior to starting with the assignment. The contractor shall de-brief the EUACI prior to finalising the assignment.

The contractor shall immediately inform the EUACI after 50% and again after 75% use of the overall foreseen working days under this contract.

**7. How to apply**

Deadline for submitting the proposals is September, 24, 2023, 18:00 Kyiv time.

The qualifying candidates should submit the following information:

1) Adviser’s CV.

2) Adviser’s daily rate.

3) Motivation letter (not exceeding one page).

The aforementioned information should be sent no later than the deadline indicated above to the following email: antmar@um.dk, indicating in the subject line: **Anti-Corruption and Rule of Law Adviser.**

Bidding language: English.

**8. Evaluation criteria**

Bids will be evaluated under the criteria provided below:

1. Experience, skills and competencies;
2. Proposed budget.